



OFFICE OF THE PRINCIPAL
GOVERNMENT MEDICAL COLLEGE BARAMULLA

principal@gmcbaramulla.com | www.gmcbaramulla.com | [01952-238140](tel:01952-238140)

E- Tender Notice Ref. No: 20-GMCPB of 2024 Dated: 20-11-2024

On behalf of Governor of Jammu & Kashmir Union Territory, e tenders are invited through Principal, Government Medical College Baramulla for **Washing/ Ironing / Dry Cleaning Services for Linen, Blankets, Curtains etc. in Associated Hospital, GMC Baramulla** as per the Annexure "A" from **manufacturers / firms / companies / authorized dealers in Associated Hospital Government Medical College Baramulla**. The tender document can be downloaded from the website www.gmcbaramulla.com and www.jktenders.gov.in w.e.f. **27-11-2024 to 09-12-2024**.

The tender details and schedules as per following.

| Item Description | Tender fee | EMD |
|--|-------------|------------|
| Washing/Ironing/Dry Cleaning Services for Linen ,Blankets, Curtains etc. | Rs.1,000.00 | Rs. 50,000 |

| | |
|--|----------------------|
| Date & Time of release of bid | 27/11/2024 (04:00PM) |
| Last date for entertaining any clarification/representation | 28/11/2024 (04:00PM) |
| Online bid submission start date | 28/11/2024 (04:00PM) |
| Last date for submission of online bids | 09/12/2024 (01:30PM) |
| Opening of Technical bids | 11/12/2024 (03:30PM) |

- Any query to clear can be done through email id on principalmedicalcollegebla@gmail.com.
- The competent authority reserves the right to accept or reject the tenders received or cancel the whole tendering process without assigning any reason thereof.

Sd/-
Principal/Dean
Govt. Medical College,
Baramulla

NO:-GMCPB/2024-25/1523/2650-56

Dated: 20-11-2024

Copy to the:-

1. *Administrative Secretary, Health & Medical Education Department, J&K, Jammu for favour of information.*
2. *Director, Finance, Health & Medical Education Department, J&K, Jammu for favour of information.*
3. *Joint Director, Information Department, Kashmir, Srinagar with the request to publish the NIT in two leading dailies of the UT.*
4. *Chief Accounts Officer GMC Baramulla for information.*
5. *Medical Superintendent Associated Hospital GMC Baramulla for information.*
6. *In-charge Website GMC Baramulla to upload this notice on official website of GMC Baramulla.*



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E-tender for Washing/ Ironing / Dry Cleaning Services for Linen, Blankets, Curtains etc.-

Terms and Conditions:

1. Scope of contract:

- a. Associated Hospital GMC Baramulla requires the services of reputed, well established agencies to provide laundry/ Dry Cleaning services for Linen Blankets etc. details given in Schedule of requirements (Annexure A). The tenderer should have sufficient manpower and machinery to cater to the needs of the required services.
- b. The bidder should have standard washing equipment as per the standard protocols.
- c. The bidder should transport soiled and clean linen in separate trolleys.
- d. The bidders are advised to visit the hospital and acquaint themselves about the services where such services are required and its operational requirements.
- e. The agency will collect dirty linen, blankets etc. from the hospital against proper receipt. The record copy of the receipt will be signed by the staff and counter signed by the Medical Superintendent and will be used for payment purposes.
- f. The washed linen etc. shall be delivered by the contractor at the prescribed time and place under proper acknowledgement and will maintain a proper log of all the linen etc. incoming and outgoing, date wise.
- g. The washed linen etc. shall be returned to the concerned within 02 days after its collection from the hospital.
- h. The contractor will use its own standard soaps/ detergents/ washing material for washing of linen, blankets etc.

2. Eligibility criteria

- a. The tenderer should be registered under shops and establishment act for laundry/ dry cleaning services.
- b. Should be registered under GST act.

3. Bid document cost and EMD

The cost of tender document shall be furnished in the shape of Demand Draft in favour of **Chief Accounts Officer GMC Baramulla**.

The bidder has to furnish scanned copy of the demand draft on line before the due date of submission of technical bid. However, original instrument of bid documents cost and EMD in a sealed envelope clearly super scribed as bid for Washing/ Ironing / Dry Cleaning Services for Linen, Blankets etc. with bid reference No. and the name of the bidder must reach the tender inviting Authority by post / courier on or before the opening of technical bid, failing which the bid shall be rejected.

Firms which are registered as MSME units shall be considered for exception of EMD as well as cost of tender document.

4. Forfeiture of bid security

The bid security will be forfeited in the following cases:-

- a) When bidder withdraws or modifies the offer after opening of tender and before acceptance of tender
- b) When bidder does not execute the agreement, if any, prescribed within the specified time or extended time by competent authority on the request of the bidder



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- c) When bidder does not deposit the security money after the supply order is given.
- d) When he fails to submit samples of quoted items on demand within the prescribed time.
- e) When bidder violates any terms and conditions of the tender documents.

5. Period of validity of bid.

- a) The bid must remain valid for minimum of 180 days from the date of opening of technical bid. A bid valid for a shorter period shall be rejected by the tender inviting authority as nonresponsive.
- b) The bidder cannot withdraw his bid within bid validity period and also after execution of rate contract agreement or issuance of supply order for any of the agreed items.

6. Duration of contract

Once the rate of contract is finalized the rate contract shall be valid for a period of **one year** from the date of awarding of contract. However, in case of emergency, the same can be extended for three months with the approval of Local Purchase Committee, GMC Baramulla.

However if at any point of time during the contract it was found that the supplier is not servicing as per the norms laid down in tender document/Rate Contract/work order, the competent authority reserves every right to cancel the contract.

7. Signing of Contract

Promptly after notification of award, within ten days from the date of the letter of intent, the successful bidder shall execute the contract (as per agreement **Annexure B**) on Rs.100/- stamp paper purchased in the name of the successful bidder, duly signed and dated, to the Tender Inviting Authority by registered / speed post or in person.

8. Submission of bids

The bids are to be submitted online in two parts in the e -tender portal (www.jktenders.gov.in). Each process in the e- procurement is time stamped and the system can detect time of login of each user including the bidder.

a) Part 1-

The technical bid shall be submitted on the tendering portal with all the required documents as mentioned in tender document. **However, a copy of the same shall reach the office of the tender inviting authority before the date of opening of technical bid, failing which tenders are liable to be rejected.**

Address for submission of documents: (Procurement Cell, Govt. Medical College Kantbagh Baramulla, J&K)

Note: The tenderer should have electro-mechanical washing and drying facility washing/ drying by hand shall not be acceptable.

The list of scanned documents to be uploaded online in PDF format are mentioned below:

- i) Format T1 Details of bidder
- ii) Format T2 Declaration form
- iii) Earnest Money Deposit of Rs. 50,000/-
- iv) Tender Fee of Rs. 1000/-
- v) Copy of PAN Card with latest ITR.



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- vi) GST with latest returns
- vii) Certificate of registration from the appropriate Government authority (license).
- viii) Labour registration certificate.
- ix) Non blacklisting declaration.
- x) Undertaking/Letter of acceptance.
- xi) Should have electro-mechanical washing and drying facility (Photos of self with the machine should be attached in the hard copy).**

b) Part 2 –

Price bid format (BoQ) is not enclosed in the bid document. It has to be downloaded from the e - procurement portal (jktenders.gov.in). The price bid format (excel sheet available in e-Tender portal) is specific to a bid and is not interchangeable. The price bid format file (BoQ itemwise -FormBased) shall be downloaded from the e-Tender portal and the bidders shall fill up only following fields in the sheet BoQ1:

Column 7 Rates in Rs./paisa per unit of the item mentioned in that row

Column 9 Tax Amount in Rs./ Paisa per unit of the item mentioned in that row

Quantities shown in the Price Bid are only indicative. The actual quantity shall be worked out later on as per requirement.

9. Signing of the BID

The bidder shall digitally sign on all statements, document, certificates uploaded on his own responsibility for the correctness / authenticity. If any of the information furnished by the bidder is found to be false/fabricated/bogus, the EMD /bid security shall stand forfeited and his /her name shall be recommended for blocking of portal registration and the bidder is liable to the blacklisted.

10. Price BID Opening

The opening of the price bid shall be done online by the tender inviting authority or his authorized representative. Only the price BIDs of the firms qualified in the detailed scrutiny and evaluation of the technical bid and samples verification, if any, conducted by the technical committee / Tender inviting Authority shall be opened in the second round.

11. Award of contract

The contract will be awarded to the lowest overall evaluated responsive bidder. In case of overall L1 rates being quoted by more than one bidder then the contract will be shared between them.

12. Payments

No advances payments towards cost of items will be made to the bidder.

Payment shall be made after receipt of quality test report from government approved test laboratories and found as of “STANDARD QUALITIES” and bills shall be cleared after receipt of funds from the Govt. The bidder must undertake that the continuity of the supplies to the Govt. Medical College Baramulla shall be maintained even in case there is delay in the payments by GMC Baramulla and as\ due to delay in release of funds by the Union Territory of Jammu and Kashmir.



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The agency will submit the bills for the service to the office of Medical Superintendent, Associated Hospital, GMC Baramulla by the 2nd of every month for proceeding month after verification by the concerned officer.

13. Performance security

The successful bidder has to deposit a performance security of **Rs. 1,00,000 (One Lakh)** before the work order is issued.

14. Penalties:

In the event of the agency failing, declining, neglecting or delaying the supply of the materials or conducting of work or in the event of any damage occurring or being caused by the agency or in the event of default or failure by the agency or if the goods supplied do not conform the order to the ordered specifications or sample the institute shall without prejudice to any other remedy available to it under law for the time being in force in J&K State take recourse to all or any of the following penal action against defaulted agency:

- Make risk purchase from alternative source or from open market at the risk and cost of defaulted agency, out of the amount of Security Deposit/Earnest Money deposited by the agency/balance payment.
- First complaint against the bidder Rs. 1,000 will be deducted from the payment of that month.
- Second complaint against the bidder Rs. 2,000 will be deducted from the payment of that month.
- Third complaint against the bidder Rs. 5,000 will be deducted from the payment of that month.
- More than three complaints Rs. 10,000 will be deducted from the payment of that month.

15. Jurisdiction of Courts

All disputes arising out of this bid will be subject to the jurisdiction of courts of law at Baramulla only

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DETAILS OF THE BIDDER

Format T1

| GENERAL INFORMATION ABOUT THE BIDDER | | | |
|---|---|---|----------------|
| 1. | Name of the Bidder | | |
| | Registered address of the Firm | | |
| | State | District | |
| | Telephone No. | Fax | |
| | e-mail | website | |
| CONTACT PERSON DETAILS | | | |
| 2. | Name | Designation | |
| | Telephone No. | Mobile No. | |
| COMMUNICATION ADDRESS | | | |
| 3. | Address | | |
| | State | District | |
| | Telephone No. | Fax | |
| | e-mail | website | |
| TYPE OF THE FIRM | | | |
| 4. | Private Ltd. | Public Ltd. | Proprietorship |
| | Partnership | Society | Others Specify |
| | Registration No. and date of registration | | |
| NATURE OF BUSINESS | | | |
| 5. | Manufacturer | Authorized Representative/Stockist/dealer | |
| 6. | Direct Importer | | |
| 7. | GST Registration | | |
| 8. | PAN: Furnish the copy of the PAN | | |



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| | | | | |
|---|---|--------------------|--|--|
| 9 | Bank Details of the Bidder: The Bidders have to furnish the bank Details as mentioned below for return of EMD /Payment for supply if any (if selected) | | | |
| | a. Name of the bank : | | | |
| | b. Full address of the Branch Concerned : | | | |
| | c. Account no. of the bidder : | | | |
| | d. IFS Code of the Bank : | | | |
| | <i>Date</i> | <i>Office Seal</i> | | <i>Signature of the bidder /Authorized Signatory</i> |



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(To be submitted in *Part – I Technical Bid*)

(FormatT2)

DECLARATION FORM

(Affidavit before Executive Magistrate / Notary Public)

I / We
having My / our office at.....do declare
that I / We have carefully read all the terms & conditions of bid of GMC Baramulla, for
the service of (Name of the item). Our quoted price if approved will
remain valid for a period of one year from the date of approval. I will abide with all the terms &
conditions set forth in the Bid document Reference no.
..... along with the subsequent amendment, if any.

I/We do hereby declare I/We have not been de-recognised / black listed by any State
Govt. / Union Territory / Govt. of India / Govt. Organization / Govt. Health Institutions for
supply of Not of Standard quality item/ Non-supply/ non performing of servicing.

I/We agree that the Tender Inviting Authority can forfeit the Earnest Money Deposit and
or Performance Security Deposit and blacklist me/us for a period of 3 years if, any information
furnished by us proved to be false at the time of inspection /verification and not complying
with the Bid terms & conditions.

I / We do hereby declare that I / we will offer our services_____as
per the terms, conditions & specifications of the bid document and hereby further declare that
I/We will work as per specifications/make shown in the BOQ.

The rates quoted in the bid are valid for 180 days.

Signature of the bidder: Seal

Date:

Name & Address of the Firm:



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Annexure B

AGREEMENT

This agreement made the..... day of, 2023 between.....(Name and Address of *Purchaser*) represented by the Procurement Officer, GMC, Baramulla (hereinafter “the *Purchaser*”) of one part and (Name and Address of Supplier) (hereinafter “the *Supplier*”) represented by (Name of the Authorized Signatory and Designation), Aged

years, residing at (Full Residential Address of the Signatory) of the other part:

Whereas the *Purchaser* has invited bids for the supply of (brief description of goods and services vide bid no..... dated.....).

The supplier has submitted technical and price bids as contained in the bid document. The *Purchaser* has finalized the bid in favour of the contractor on a Rate Contract basis for the servicing of linen for Schedule attached hereto at the prices noted against each item on the terms and conditions set forth in the agreement.

NOW THIS AGREEMENT WITNESSES AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the bid document referred to.
2. The following documents shall be deemed to form and be read and constructed as part of this Agreement, viz.:
 - (a) All the documents submitted by the bidder as part of technical bid and price bid;
 - (b) The Schedule of Requirements;
 - (c) The Technical Specifications and other quality parameters;
 - (d) The clarifications and amendments issued / received as part of the bid document
 - (e) The General Conditions of Contract;
 - (f) The *Purchaser*'s Letter of Intent.
3. In consideration of the payments to be made by the *Purchaser* to the contractor as herein after mentioned, the contractor hereby covenants with the *Purchaser* to servicing of linen and to remedy defects therein in conformity in all respects with the provisions of the Contract.
4. The *Purchaser* hereby covenants to pay the contractor in consideration of the provision of the Goods and Services and the remedying of defects therein, the Contract Price or such other sum as may become payable under the provisions of the Contract at the times and in the manner prescribed by the Contract.
5. The contractor will not demand for release of EMD which shall be retained for due & faithful performance of the provisions of this agreement. Such is liable to be forfeited by the *Purchaser* in the event of the supplier failing duly & faithfully to perform any one or more or any part of any one of the said provisions.

Validity of Rate Contract: The rate contract shall be valid for a period of one year from the date of approval of rate contract.

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with their respective laws the day and year first above written.



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Signed, Sealed and Delivered by the said(For the
Purchaser)

in the presence of

Signed, Sealed and Delivered by the
said (For the *Supplier*) (Signature, Name,
Designation and Address with Office seal) in the presence of

1) (Signature, Name and Address of witness)

2) (Signature, Name and Address of witness)



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Annexure A

Tender Reference No: 20-GMCB of 2024.

Washing/ Ironing / Dry Cleaning Services for Linen, Blankets, Curtains etc. in Associated Hospital, GMC Baramulla

| S. No | Name of the item | Service to be done | Basic rate (service charges) per unit (inclusive of all charges/ delivery in Rs.) |
|-------|------------------------|--------------------------|---|
| 1. | Blanket cover (single) | Washing, Drying, ironing | |
| 2. | Bed sheet (single) | Washing, Drying, ironing | |
| 3. | Pillow cover | Washing, Drying, ironing | |
| 4. | Bath towel | Washing, Drying, ironing | |
| 5. | Curtain | Washing, Drying, ironing | |
| 6. | Draw sheet | Washing, Drying, ironing | |
| 7. | Coat tricot | Washing, Drying, ironing | |
| 8. | Gown | Washing, Drying, ironing | |
| 9. | Operation sheet | Washing, Drying, ironing | |
| 10. | Surgeon suit | Washing, Drying, ironing | |
| 11. | Blanket | Washing, Drying, ironing | |
| 12. | Apron | Washing, Drying, ironing | |
| 13. | Patient uniform | Washing, Drying, ironing | |

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