



OFFICE OF THE PRINCIPAL
GOVERNMENT MEDICAL COLLEGE BARAMULLA

principal@gmcbaramulla.com | www.gmcbaramulla.com | [01952-238140](tel:01952-238140)

E-TENDER NOTICE FOR SUPPLY OF BOOKS AND JOURNALS TO GMC BARAMULLA

E-Tender reference No: 04-GMCB of 2024, Dated: 02-04-2024

On behalf of Lieutenant Governor of Jammu & Kashmir Union Territory, e-tenders are invited through Principal, Government Medical College Baramulla as per **Annexure "A"** of this tender notice from **firms/companies** for supply of Books and Journals to **Government Medical College** against the terms and conditions laid down in our tender document. The tender document can be downloaded from the website www.gmcbaramulla.com and www.jktenders.gov.in w.e.f. **02-04-2024 to 19-04-2024**.

The tender details and schedules as per following.

| Item Description | Tender fee | EMD |
|---|------------|----------|
| Supply of Books and Journals to GMC Baramulla | 1000/- | 50,000/- |

| | |
|--|----------------------|
| Date & Time of release of bid | 02-04-2024 (04:00PM) |
| Last date for entertaining any clarification/representation | 04-04-2024 (09:00AM) |
| Online bid submission start date | 04-04-2024 (09:00AM) |
| Last date for submission of online bids | 19-04-2024 (02:30PM) |
| Opening of Technical bids | 22-04-2024 (11:30AM) |

- Any query to clear can be done through email id on principalmedicalcollegebla@gmail.com.
- The competent authority reserves the right to accept or reject the tenders received or cancel the whole tendering process without assigning any reason thereof.

Sd/-
Principal/Dean
Govt. Medical College,
Baramulla

NO:-GMCB/PO/2023-24/5007-13

Dated: 18-03-2024

Copy to the:-

1. *Administrative Secretary, Health & Medical Education Department, J&K, Jammu for favour of information.*
2. *Director Finance, Health & Medical Education Department, J&K, Jammu for favour of information.*
3. *Joint Director, Information Department, Kashmir, with the request to publish the NIT in two leading dailies of the UT.*
4. *Chief Accounts Officer GMC Baramulla for information.*
5. *Medical Superintendent Associated Hospital GMC Baramulla for information.*
6. *In-charge Website GMC Baramulla to upload this notice on official website of GMC Baramulla.*



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E-tender for supply of books and journals to GMC Baramulla:

Detailed instructions to the tenderers:

1. Scope of contract

The bids are invited for supply of items detailed in schedule of requirement in “Annexure A” needed for Government Medical College and Associated Hospital, Baramulla.

Note: The bidder has to mention the frequency of journals per year for every journal in the technical bid document.

2. Eligibility criteria

Bidder shall be a manufacturer/ importer or an authorized representative/stockiest/distributor of the manufacturer. Only those authorized representatives/ stockiest/distributor shall be permitted to participate in the e-bid who have a letter of authorization from original manufacturer/ importer.

3. Bid document cost and EMD

The cost of tender document shall be furnished in the shape of Demand Draft in favor of **Chief Accounts Officer GMC Baramulla**.

The bidder has to furnish scanned copy of the demand draft on line before the due date of submission of technical bid. **However, original instrument of bid documents cost and EMD in a sealed envelope clearly super scribed as bid for supply of Books and Journals with bid reference No. and the name of the bidder must reach the tender inviting Authority by post / courier on or before the opening of technical bid, failing which the bid shall be rejected.**

Firms which are registered as MSME units shall be considered for exception of EMD as well as cost of tender document.

4. Forfeiture of bid security

The bid security will be forfeited in the following cases:-

- a) When bidder withdraws or modifies the offer after opening of tender and before acceptance of tender
- b) When bidder does not execute the agreement, if any, prescribed within the specified time or extended time by competent authority on the request of the bidder
- c) When bidder does not deposit the security money after the supply order is given.
- d) When he fails to submit samples of quoted items on demand within the prescribed time.
- e) When bidder violates any terms and conditions of the tender documents.

5. Period of validity of bid.

- a) The bid must remain valid for minimum of 180 days from the date of opening of technical bid. A bid valid for a shorter period shall be rejected by the tender inviting authority as nonresponsive.
- b) The bidder cannot withdraw his bid within bid validity period and also after execution of rate contract agreement or issuance of supply order for any of the agreed items.

6. Duration of contract

Once the rate of contract is finalized the rate contract shall be valid for a period of **one year** from the date of awarding of contract.



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7. Submission of bids

The bids are to be submitted online in two parts in the e-tender portal (www.jktenders.gov.in). Each process in the e- procurement is time stamped and the system can detect time of login of each user including the bidder.

a) Part 1-

The technical bid shall be submitted on the tendering portal with all the required documents as mentioned in tender document. **However, a copy of the same shall reach the office of the tender inviting authority before the date of opening of technical bid, failing which tenders are liable to be rejected.**

Address for submission of documents: (Procurement Office, Govt. Medical College Kantbagh Baramulla, J&K)

The list of scanned documents to be up loaded online in PDF format are mentioned below:

- i) Format T1 Details of bidder
- ii) Format T2 Declaration form
- iii) Format T3
- iv) Certificate of registration from the appropriate Government authority (license) / authorization letter from original manufacturer.
- v) Scanned copy of demand draft for cost of tender document and EMD.
- vi) Authorization Letter of Govt. for Supply/Publish Journals.
- vii) Proof of being a member of Federation of Publishers and book sellers Association of India (FPBAI) or any other state/ National Association of Books Sellers.
- viii) Copy of pan card.
- ix) Proof of GST registration.

Compliance of following commercial conditions: -

- Rates quoted shall be F.O.R GMC Baramulla.
- The rates quoted shall have to be inclusive of all charges. Any revision in the present rate of taxes issued by Govt. of India/State Govt. during currency of this contract may be allowed by the Institute subject to Actual documentary evidence of such notification.

x) Latest Tax Clearance Certificate.

Earnest money involved in the quantities of the quoted items in the shape of CDR/FDR pledged to Chief Accounts Officer GMC Baramulla.

(x) Non-black listing undertaking on non-judicial stamp paper that they nor their principal publishers/ suppliers have been blacklisted by any state/ central university /Government Departments/ other organizations.

b) Part 2 –

Price bid format (BoQ) is not enclosed in the bid document. It has to be downloaded from the e - procurement portal (jktenders.gov.in). The price bid format (excel sheet available in e-Tender portal) is specific to a bid and is not interchangeable. The price bid format file (BoQ itemwise -FormBased) shall be downloaded from the e-Tender portal and the bidders shall fill up only following fields in the sheet BoQ1:



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Column 7 Rates in Rs./paisa per unit

Column 9 Tax Amount in Rs./ Paisa per unit

Quantities shown in the Price Bid are only indicative. The actual quantity shall be worked out later on as per requirement.

8. Signing of the BID

The bidder shall digitally sign on all statements, document, certificates uploaded on his own responsibility for the correctness / authenticity. If any of the information furnished by the bidder is found to be false/fabricated/bogus, the EMD /bid security shall stand forfeited and his /her name shall be recommended for blocking of portal registration and the bidder is liable to the blacklisted.

9. Price BID Opening

The opening of the price bid shall be done online by the tender inviting authority or his authorized representative. Only the price BIDs of the firms qualified in the detailed scrutiny and evaluation of the technical bid and samples verification, if any, conducted by the technical committee / Tender inviting Authority shall be opened in the second round.

10. Award of contract

The contract will be awarded to the lowest evaluated responsive bidder. In case of L1 rates being quoted by more than one bidder the quantity to be supplied shall be equally divided amongst them.

11. Performance security

The EMD of success bidders shall be retained as performance security and shall be returned only after successful completion of the contract.

12. Payments

No advances payments towards cost of items will be made to the bidder. The bidder must undertake that the continuity of the supplies to the Govt. Medical College Baramulla shall be maintained even in case there is delay in the payments by GMC Baramulla and as\ due to delay in release of funds by the Union Territory of Jammu and Kashmir.

13. Rate–Revision:

Successful bidders shall not be entitled for any rate–revision of price for any reason except Govt. levies which become applicable after finalization of rates along with adequate Documentary proof thereof.

14. Penalties:

In the event of the agency failing, declining, neglecting or delaying the supply of the materials or in the event of any damage occurring or being caused by the agency or in the event of default or failure by the agency or if the goods supplied do not conform the order to the ordered specifications or sample the institute shall without prejudice to any other remedy available to it under law for the time being in force in J&K State take recourse to all or any of the following penal action against defaulted agency:



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- Make risk purchase from alternative source or from open market at the risk and cost of defaulted agency, out of the amount of Security Deposit/Earnest Money deposited by the agency/balance payment.
- For delay in supply of items beyond stipulated delivery period of supply order, Institute may accept the supplies after imposing penalty as per following.
- First extension up to 03 days or part there of @3%of the delayed supply.
- Second extension up to 07days @5%of the delayed supply.
- In case of delay beyond a week supply shall be arranged from alternative sources.
- In case of default the Institute will have to procure the ordered items from the open market/another party at the firm's risk and expenses under Risk Purchase clause.
- Forfeit the Security Deposit/Earnest Money and/or
- Recover the amount of the loss caused by the damage, failure or default t(including the consequential damages)as may be determined by the Institute.

15. Special Terms and Conditions for Tenderers.

- a. The latest paper additions should always be supplied unless otherwise mentioned.
- b. Tenderers should quote uniform discount on all journals.
- c. The supplier shall supply all the ordered journals within the period of 10 Days (for Indian Publications) and 15 days for (Foreign Publications) form the date of placing of supply order.
- d. In case of cheating by charging more than actual publishers price, the firm can be blacklisted can lead to forfeiting of performance security deposit or both.
- e. All the journals are to be suitable protected, covered in waterproof packing and cared to prevent damage or deterioration during transit and storage till the time of verification. The supplier shall be responsible for nay loss or damage caused during transportation, handling or shortage till their successful verification.
- f. **The journals shall only be delivered in General Stores Govt. Medical College Baramulla and any journal not delivered to General Stores will not be taken into account** and the supplier shall be responsible for any damage or insurance during the transit of goods. If approved suppliers fails either to supply the goods of the prescribed specification or to deliver the goods within the specified period. The purchasing officer shall be at liberty to arrange.
- g. supplies either through Earnest money Deposits and other deposits if any available within the Department shall be retained to make good any loss or extra cost incurred by the department in procurement to those supplies besides blacklisting the defaulters.
- h. In case of supplies made during the purchase period under reference on cheaper rates to any other Government Institution/ Department in the state, the inference of the cost shall be recovered proportionately.

16. Jurisdiction of Courts

All disputes arising out of this bid will be subject to the jurisdiction of courts of law at Baramulla only.

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DETAILS OF THE BIDDER

Format T1

| GENERAL INFORMATION ABOUT THE BIDDER | | | | |
|---|--|--|--------------------|-----------------------|
| 1. | Name of the Bidder | | | |
| | Registered address of the Firm | | | |
| | State | | District | |
| | Telephone No. | | Fax | |
| | e-mail | | website | |
| CONTACT PERSON DETAILS | | | | |
| 2. | Name | | Designation | |
| | Telephone No. | | Mobile No. | |
| COMMUNICATION ADDRESS | | | | |
| 3. | Address | | | |
| | State | | District | |
| | Telephone No. | | Fax | |
| | e-mail | | website | |
| TYPE OF THE FIRM | | | | |
| 4. | Private Ltd. | | Public Ltd. | Proprietorship |
| | Partnership | | Society | Others Specify |
| | Registration No. and date of registration | | | |
| NATURE OF BUSINESS | | | | |
| 6. | Direct Importer | | | |
| 7. | GST Registration | | | |
| 8. | PAN: Furnish the copy of the PAN | | | |



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9 **Bank Details of the Bidder: The Bidders have to furnish the bank Details as mentioned below for return of EMD /Payment for supply if any (if selected)**

a. Name of the bank :

b. Full address of the Branch Concerned :

c. Account no. of the bidder :

d. IFS Code of the Bank :

| | | | |
|-------------|--------------------|--|--|
| <i>Date</i> | <i>Office Seal</i> | | <i>Signature of the bidder /Authorized Signatory</i> |
|-------------|--------------------|--|--|



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Format T2

Undertaking (To be submitted on Rs. 100/ non judicial stamp paper)

I/We undersigned is /are authorized signatory/signatories of the firm M/s _____

Address _____do here by undertake that :-

I, the undersigned certify that I have gone through the Terms & conditions mentioned in the tender document and undertake to comply with them. The rates quoted by me/us are valid and binding on me/us for the entire period of contract and It is certified that rate quoted by me are the **lowest quoted** for any institution in India by me. The earnest money of Rs (Rupees only) deposited by me has been enclosed herewith vide Demand Draft No _____

Dated: _____ Drawn on bank.....

.....Branch.....

1. I/we give the rights to Principal/ Dean, GMC, Baramulla to forfeit the Security money deposited by me/us if any delay occur on my part for failure to supply the books/journals within the appointed time.
2. There is neither any vigilance CBI case or court case pending against the firm nor the firm has been even black listed by any Government or private organization.
3. I / we understand that Principal/ Dean, GMC, Baramulla has the right to accept or reject any or all the tenders without assigning any reasons (s) thereof.
4. That the rates quoted are valid for a period of 360 days.

Date

Signature of the tenderer

Place

Full Name



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“Annexure A”

Tender Reference No. 04-GMCB OF 2024

Supply of Books and Journals to GMC Baramulla

| S. No. | Name of the Journal/Periodical | Publisher |
|--------|---|--|
| 01 | Journal of Endodontics | American Association of Endodontists |
| 02 | Indian Journal of Dentistry | Medknow Publications |
| 03 | Indian Journal of Physiology and Pharmacology. | Scientific Scholar LLC |
| 04 | American Journal of Physiology | American Physiology Society(USA) |
| 05 | Journal of Laryngology & Otology | Cambridge University Press |
| 06 | Indian journal of Otolaryngology and Neck Surgery | Springer |
| 07 | Indian journal of Otology | Indian Institute Of Ear Disease |
| 08 | Indian Journal of Pharmacology | Wolters Kluwer |
| 09 | British Journal of Pharmacology | Wiley |
| 10 | Indian Journal of Psychiatry | Indian Psychiatric Society |
| 11 | American Journal of Psychiatry | American Psychiatric Association |
| 12 | The New England Journal of Medicine (NEJM) | Massachusetts Medical Society |
| 13 | Trends in Biochemical Sciences | Cell Press, Elsevier |
| 14 | Trends in Genetics | Cell Press, Elsevier |
| 15 | ACS Chemical Biology | American Chemical Society (ACS) Publications |
| 16 | Indian Journal of Paediatrics | Springer |
| 17 | Paediatrics in Review | AAP Publications |



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| | | |
|----|--|---|
| 18 | Indian Journal of Anaesthesia | Medknow Publications |
| 19 | British Journal of Anaesthesia | Elsevier |
| 20 | Indian Journal of Dermatology, Virology & Leprosy | Scientific Scholar (on behalf of Indian Association of Dermatologist, venereologist and Leprologists) |
| 21 | International Journal of Dermatology and Venereology | Wiley Blackwell (One-half of international society of dermatologist) |
| 22 | Indian journal of leprosy | Hind Kusht Nivaran Sangh (Indian leprosy Association) |
| 23 | Indian Journal of Haematology and Blood Transfusion | Springer |
| 24 | Asian Journal of Transfusion Science | Medknow Publications |
| 25 | Global Journal of Transfusion Medicine | Wolter Kluwer/ Medknow Publications |
| 26 | Indian Journal of Ophthalmology | Lippincott |
| 27 | British Journal of Ophthalmology | BMJ |
| 28 | American Journal of Ophthalmology | Elsevier |

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